



FEMA

QUESTIONS / ANSWERS / CLARIFICATIONS

Solicitation Number: HSFE06-17-R-0003
Proposal Due Date: **Monday, 12 December 2016 @ 1400, CST**
Classification Code: Z1FA – Maintenance of Family Housing Facilities
Set Asides: Local, Total Small Business
NAICS Code: 561210 – Facilities Support Services

Clarifications:

The following changes are incorporated into solicitation HSFE06-17-R-0003 as Amendment 001. The changes are highlighted in green. In addition the answers to the questions below, the following changes were made:

- Invoicing Instructions added... see section E.11
- Attachment 6 (Deliverables/Reports) added
- Disaster affected parishes **St James** and **West Baton Rouge Parishes** added
- **The proposal due dated is changed to Monday, 12 December at 14:00, CST**

Questions / Answers:

1. **At first glance I noticed there was not a Schedule B1.1 Labor and Material Price Sheet included. Will there be one issued as part of an addendum?**
 - This solicitation is not requesting individual labor rates to be used for work orders. A fixed (loaded) rate will be negotiated for CLIN 0009 (Miscellaneous) and CLIN 0010 (Emergency Maintenance) which will include labor and materials.
2. **On the deactivation segment, will the dirt pad have to be removed that the MHU is sitting on?**
 - Yes. The site will need to be restored to its pre-installation status. For example, the dirt pad removed to original grade and any ruts resulting from the removal of the unit are to be backfilled and tamped.

3. **There is not a Standard Form 1449 to sign as usual. Is there a document to sign for this contract?**
- This combined synopsis/solicitation is be done in accordance with Federal Acquisition Regulation (FAR) 12.603 “Streamlined solicitation for Commercial Items” which states that an SF1449 is not used for issuing the solicitation (see FAR 12.603(a and b)).
However, the following statement will be added to the solicitation document:
 - **“This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in FAR, subpart 12.6, as supplemented with additional information included in this notice”.**
 - The submission of a physical proposal implies your agreement with the terms and conditions of the solicitation. When an award is made, the physical contract will be signed before the start of performance.
4. **Are there any bonding requirements for the project?**
- No.
5. **Termination language/Renewal is only 2 days before the end of the term. Can this be modified?**
- Solicitation changed to state **“The Government may extend the term of this contract by written notice to the Contractor within 10 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 15 days before the contract expires. The preliminary notice does not commit the Government to an extension”** (see section C.5 of the amended solicitation 001)
6. **What are the payment terms for this contract?**
- Invoicing will occur monthly. Section E.11 is added to the Solicitation for invoicing instructions.
7. **What is the engineer's estimate of the total contract value over 6 months?**
- The Independent Government Cost Estimate (IGCE) is an internal document that is not shared with offerors.
8. **Is there an estimated daily productivity projected for this work? Is there an existing backlog of immediate work or will this be more of an on-call function?**
- There is no backlog of work that will be transferred to the incoming contractors. With regards to deactivations, it is estimated that there will not be a large number of deactivation on the front end of this requirement, however, quantities are estimated and cannot be guaranteed.
9. **When is the anticipated award date for this RFP?**
- Hopefully before Christmas, but not guaranteed
10. **Will teaming or joint ventures between small businesses be accepted?**
- Yes, however the team or Joint Venture must be registered at such in SAM.gov and must be considered a small business and residing in one of the disaster affected parishes.

11. Are any local codes for MHUs (travel) suspended for this mission?

- If you are referring to the transport of the MHU, the answer is no. However, the Contractor is responsible for adhering to all local codes/permits as required by the State and local authorities.

12. Will only Mobile home units be utilized for this mission and no travel trailers?

- Only Manufactured Housing Units (MHUs) will be utilized for this mission. No travel trailers

13. In pricing for the Call Center, should “each” pricing be per day or per year? Will awarded companies be able to invoice government monthly for this fee?

- Reference CLIN 0012 (Maintenance Call Center), Pricing should be per day and YES, the Contractor will be able to bill monthly for this pricing.

14. Question: per E.7 52.226-3 Disaster or Emergency Area Representation: The original declared areas were expanded by the State of Louisiana to include a number of new parishes. The current list shown in E.7 does not seem to cover the expanded list; will this list be expanded to include the most recent declaration? Please advise.

- St James Parish and West Baton Rouge Parish are added to the solicitation as disaster affected parishes

15. I am hoping to find out if there is an incumbent contractor currently performing these services or if this is a new requirement. If there is an incumbent, could I please find out the contractor name and contract number?

- The current/incumbent contractor is: **CB&I**